

EASL

The EASL consists of the following:

- EASL Pack: this pack contains guidance documents to assist you in the EASL as an FSP supervisor
- MCQ results: your registrar will complete a questionnaire and the results will be available for you to review. This is an online applied knowledge multiple-choice question (MCQ). You will find the result of this MCQ in the FSP portal, under the documentation section of your registrar profile.

Case review between you and your registrar: go to the FSP portal under the Assessments area to complete the below.

- Clinical case analysis (CCA): you should find two cases uploaded by the registrar to the FSP Portal, that you will need to review and assess. They will appear under the Assessments area of the portal as CCA entries.
- Direct observations: of your registrar's consultations (four cases) uploaded and assessed by supervisor – to submit these, go to the FSP portal, under the Assessments area and choose Mini-CEX. You need to assess four consultations in total.
- Random: case analysis: (one case) with your registrar, completed in the FSP Portal by you, select Progress Report Form and then Random Case Analysis under the Assessments area of the portal.

Your next steps

The Supervisor will need to observe the registrar with four patients and mark these in the FSP portal, as per the instructions below. You also need to assess two Clinical Case Analyses to be submitted by your registrar and choose one Random Case (RCA) to discuss and complete in the FSP Portal.

The registrar is required to complete two [Clinical Case Analysis](#). In this link there is information on the Clinical Cases Analysis and what it is. Please see [registrar portal instructions](#) on how to complete a Clinical Case Analysis.

How to access the Portal and complete the activities – short video instructions:

https://www.youtube.com/watch?v=B5Y5Pguzo7Y&ab_channel=RACGP

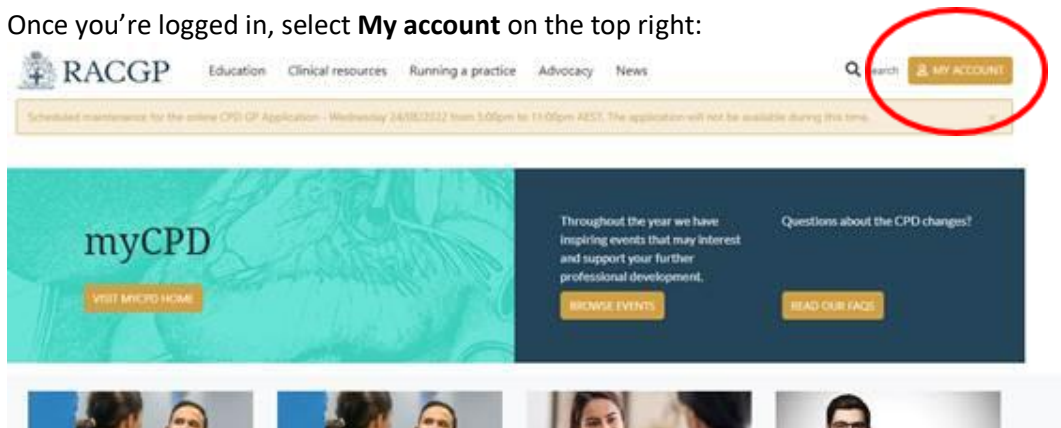
15 min video tutorial on FSP EASL and WBA from our Clinical Lead, Dr Rebecca Stewart. https://youtu.be/tWlgCtJ0_k0

Logging into your supervisor FSP portal

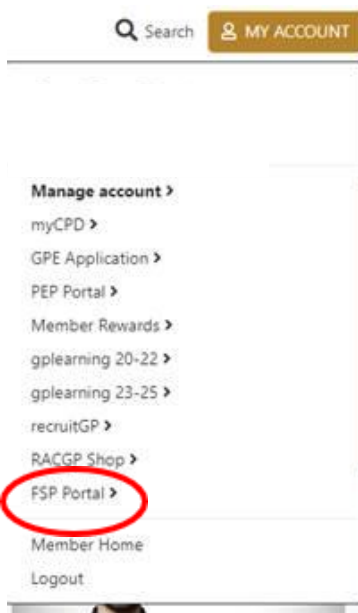
To log into the FSP Portal please login via the [RACGP website](#) using your username and password:



Once you're logged in, select **My account** on the top right:



Select **FSP Portal**:



Supervisor Dashboard

This will take you to the main FSP Supervisor dashboard. Click on the registrar's name anywhere on the line to go to their Dashboard:

The screenshot shows the 'Assigned Registrar View' dashboard. At the top, there are navigation links: 'RACGP Home > ME Dashboard' and 'Portal Home LMS Home Resources Help Notifications Critical Incident' with a user profile icon. Below the navigation is a dropdown menu for 'Assigned Registrar View'. A search bar is present with the label 'WBA STATUS'. Below the search bar is a table with columns: 'FIRST NAME', 'SURNAME', 'EMAIL', 'WBA RANKING', 'TERM', 'MENTOR', 'ASSESSOR', 'SUPERVISOR', and 'PHONE'. The first row of the table is highlighted with a red border and contains the following data: 'Edmund', 'Test', 'cpd.national@racgp.org.au', 'Not yet rated', 'Term 4', 'FSP Assessor', 'Frederick Test Banting', and a phone icon. Below the table are 'Previous' and 'Next' navigation buttons. A callout box with a blue arrow pointing to the name 'Edmund Test' contains the text: 'Click on this line of your registrar's name. This will allow you access to their assessment's dashboard.'

Click on Assessments and Forms

If you would like to view the EASL MCQ results, click on Documentation. In assessments and forms is where you will be able to complete the observation forms and view your registrars Clinical Case Analysis.

The screenshot shows the 'FSP Registrar Dashboard'. At the top, there are navigation links: 'RACGP Home > FSP Registrar Dashboard' and 'Portal Home LMS Home Resources Help Notifications Critical Incident' with a user profile icon. Below the navigation is a section for 'FSP News' with the text 'No news to display' and a 'VIEW ALL NEWS' button. Below this is a 'Portfolio' section with four cards: 'Learning plan', 'Logbook', 'Assessments and Forms', and 'Documentation'. Each card has a description and a button. The 'Assessments and Forms' and 'Documentation' buttons are highlighted with red boxes. The 'Assessments and Forms' card description is: 'An area for you to access a list of workplace based assessments performed whilst within the FSP'. The 'Documentation' card description is: 'An area for you to access your documentation'.

For the observations, complete the Mini CEX online form. You will need to complete the form four times one for each observation. Once the registrar has completed the Clinical Cases Analysis please review and provide feedback once for each

CCA.

Assessments

Registrar: Edmund Test (591094)

Term: Term 4 - Jan 23 X Clinical Case Analysis 0/4 X Mini-CEX 0/5 X MSF 0/1 X Overall 0/12

[EXPORT LIST](#) [CLINICAL CASE ANALYSIS - SUBMISSION +](#) [CCA - NOTES AND RATING +](#) [MINI-CEX +](#) [MULTI-SOURCE FEEDBACK \(MSF\)*](#) [REGISTRAR LOGBOOK](#)
[UPLOAD MSF](#) [ASSESSOR ALLOCATION](#) [REGISTRAR PROGRESS +](#) [DOPS ASSESSMENT +](#) [MSF REFLECTION +](#) [PROGRESS REPORT](#)

SUBMISSION	ASSESSMENT	STATUS	WBA RANKING	TERM	DATE	ASSESSOR
CCA - Submission - 09022023 - 46		Submitted		Term 4 - Jan 23	09/02/2023	FSP Assessor

Previous **1** Next

If your Training Org doesn't use the CFEP tool for the Multi Source Feedback (MSF) assessment then please contact your Training Org Coordinator.